

OFFICE OF THE REGISTRAR
DIPLOMA/CERTIFICATE REORDER FORM

There is a \$25 fee for a diploma or certificate reorder.
If you wish to have your diploma expedited there is an additional \$15 fee.

Name:

(Exactly as you wish it to appear on your diploma/certificate.)

Name while at Marist:(if different)

(If your name has changed since your last request, please complete and attach a [Change of Directory Information Form](#))

CWID or Social Security #:

Date of Graduation: Degree:

Mailing Address:

Address

City State Zip Code

Country

Email:

Phone Number

Student Signature: _____

Amount enclosed: \$ Checks made payable to: Marist University

Request will not be processed without student signature and payment included.

Mail To:

Registrar's Office
Marist University
3399 North Road
Poughkeepsie, NY 12601
(845)575-3250

FOR OFFICE USE ONLY

Date Received: _____
Date Ordered: _____
Date Mailed: _____
Fee Paid: \$ _____